

LSU MANDATORY REPORTER GUIDE



Most university employees* including graduate assistants, teaching assistants, and residence assistants are required to report instances of sexual misconduct to the Title IX coordinator.

Scan this QR code, or visit lsu.edu/engagement/reporting to report sexual misconduct.



When do I report?

- If you witness any sexual misconduct in the workplace
- If you hear directly from someone who has experienced sexual misconduct
- If someone tells you about sexual misconduct happening to a student or colleague

Why is it mandatory to report?

- To ensure the individual has access to all available resources and support
- To ensure the individual understands their rights and reporting options
- To enhance campus safety
- To comply with Title IX and Louisiana state law

What is sexual misconduct?

- Discrimination based on sex
- Sexual harassment
- Dating and domestic interpersonal violence
- Sexual assault
- Stalking and retaliation

What is power-based trauma?

Any form of violence intended to control or intimidate another person by asserting power over the person. Any type of sexual misconduct is power-based violence.

Learn More

- Learn more about the Division of Engagement, Civil Rights & Title IX at lsu.edu/engagement
- Visit the Office of Civil Rights & Title IX at 118 Himes Hall or go to lsu.edu/engagement/ocr-tix/tix
- Review LSU's policy on sexual misconduct (PM-73) at lsu.edu/administration/policies/pmfiles/pm-73.pdf

What do I do if someone discloses sexual misconduct?

1. Listen and provide support

Listen empathetically without judgment. As early as possible, let them know you are a mandatory reporter; if they would prefer it, offer them an opportunity to instead talk to a confidential supporter/resource.

2. Refer to supportive resources, such as:

- The Lighthouse Program. 225-578-5718
- Office of Civil Rights & Title IX 225-578-9000
- Student Advocacy & Accountability . . . 225-578-4307
- STAR 855-435-7827
- The Phone 225-924-5781

3. Report the incident to the Title IX coordinator

lsu.edu/support
225-578-9000
118 Himes Hall
ocrandtix@lsu.edu

Click on the Survivor Support button in the [LSU Mobile](#) app to report an incident.

4. What happens after I report?

- The Office of Civil Rights & Title IX contacts the person who experienced or disclosed the incident and offers to meet.
- Staff treat all disclosed information seriously and with sensitivity and compassion. The person is informed about confidential resources on and off campus.
- Title IX staff provide information and options. Supportive interim measures and accommodations are reviewed.
- Title IX staff help the person understand their next steps based on their unique circumstances. This may include filing a formal complaint with the university, reporting to law enforcement, or taking no action.

*For a list of confidential supporters, visit lsu.edu/engagement/ocr-tix/tix/getsupport/complainants