



Ad Hoc Faculty Senate IT Committee Meeting

20 September 2023

8:45 AM, 1008B Center for Computation and Technology

Approved Minutes of the Meeting

Attendance:

Present: Param Singh (Chair), Gerry Knapp (Secretary), Scott Baldrige, Ken Lopata, Samuel Robison, Craig Woolley (Ex-officio), Sumit Jain (Ex-officio). Absent: Juana Moreno, Larry Smolinsky.

A regular meeting of the ad hoc FS IT committee convened at 8:45 am on Sep 20, 2023 in room 1008B of the Digital Media Center (Center for Computation and Technology) at the LSU campus, with the Chair and Secretary being present. There were no public comments. The minutes of the last meeting were adopted as revised unanimously following a motion by Baldrige.

Chair Singh in his updates shared that he presented to the Faculty Senate a progress report on the work of this committee and emphasized the healthy and productive partnership between faculty and ITS. He noted that there will be no meeting next week (Wed 9/27/23) due to ITS constraints. The one-page information sheet was briefly discussed, with suggestions raised to add specific (concrete) examples and a FAQ. Robison agreed to join Lopata and Woolley on the subcommittee putting the one-page info sheet together.

The committee continued review of PS-123 (Personnel) and its standards. On further review of PS-123-ST-1, there were 3 motions:

- Following discussion on sections A and B dealing with job descriptions, Baldrige moved to "remove original sections A and B and replace them with revised statement A." Passed unanimously.
- Baldrige moved to "in original section E (now D), language be added to reference HRM processes for changes to job description." Passed unanimously.
- Robison moved to "approve PS-123-ST-1 as revised." Passed unanimously.

The committee began review of PS-123-ST-2. The following motion was made:

- Robison moved to "clarify language on background checks to be specific to information security (in sections A.1-3, combined to A.1)." Passed unanimously.

The meeting was adjourned at 10:20 am, following a motion by Robison, passed unanimously.

Respectfully Submitted,
Gerry Knapp, Secretary